

Genre features: Information texts/Explanations	
Year 1	Year 2
Information Texts My front page is clear (the reader can predict content from the cover) I have used questions to engage the reader My labels and diagrams are clear I have used full stops and capital letters My sentences make sense The information selected is appropriate The information can be found using the contents page and index	Information Texts My front cover and title give clues to contents I included a contents page to guide the reader My first sentence gives the topic and an important fact I used headings and sub-headings to organise information I used questions as headings to hook the reader I used the present tense I used captions to give more information about illustrations I used labelled diagrams to help the reader I included a blurb on the back cover to hook the reader
Year 2	Year 4
Explanation Texts I used the present tense I used a heading in a large, clear font My main text is written in the order that things happen I used illustrations and diagrams with labels and captions I used arrows to show the order things happen I used sub-headings to give extra information I used sentences beginning with a capital letter and ending with a full stop	Explanation and Information Books My title 'How...' or 'Why...' indicates what I am writing about My opening statement introduces the topic and addresses the reader A series of logical steps explains how or why something happens I have included a diagram My concluding summary or statement relates the subject to the reader I have given additional information in boxes I have used the present tense I have used time and causal conjunctions My glossary explains technical language
Year 5	Year 6
Explanations My text explains how/why something works or happens The title may be a question My text may begin 'How' or 'Why' I used an introductory opening statement I gave information in a series of steps I used helpful diagrams I used chronological order I used verbs in present tense I used technical words I used time and causal conjunctions My text answers the title question	The title sets up the explanation My layout is clear and uses paragraphs and subtitles Any illustrations add to the explanation and are clearly labelled My vocabulary includes: ○ technical language ○ precise details ○ formal language My explanation gives an impersonal view I used the passive voice, and mainly the present tense I used causal conjunctions My explanation is easy to understand as it is written in a series of logical steps