

Newlands Junior School Full Governing Body – Roles and Responsibilities 2025/2026

Constituted committees approved by the Governing Body:

Current Committee Name	Chair
Curriculum and Standards (Teaching and Learning, Outcomes, Development)	Colin Sawers
Finance and HR (Budget, Pay Remuneration, HR processes)	Gavin Peake

Name	Business Interests	Office	Designation, tenure, and end date	Lead Link
Chair of Governors LA Governor Colin Sawers	<i>A governor in another school</i> <i>A clerk to governors</i>	<ul style="list-style-type: none"> ▪ Chair of Governors ▪ Curriculum and Standards Chair ▪ Finance and Human Resources Member ▪ HT Appraisal 	LA appointment 21.7.25 – 21.7.29	<ul style="list-style-type: none"> ▪ Curriculum ▪ Assessment
Vice Chair of Governors Co-opted Governor Gavin Peake	<i>Is a director of service at a local college</i>	<ul style="list-style-type: none"> ▪ Vice chair of governing body ▪ Finance and Human Resources Chair ▪ Curriculum and standards committee Member ▪ Pay Committee ▪ HT Appraisal 	Co-opted 16.1.20 – 14.1.28 Appointed by Governing Body	<ul style="list-style-type: none"> ▪ Computing ▪ GDPR ▪ Health and Safety ▪ Finance
Co-opted Governor Jill Salmon	<i>Relative on the Governing Body</i>	<ul style="list-style-type: none"> ▪ Finance and Human Resources Member ▪ Curriculum and standards committee Member 	Co-opted 24.9.14 – 23.9.26 Appointed by Governing Body	<ul style="list-style-type: none"> ▪ Wellbeing ▪ Safeguarding
Co-opted Governor Chelsea Salmon	<i>Relative on the Governing Body</i>	<ul style="list-style-type: none"> ▪ Finance and Human Resources Member ▪ Curriculum and Standards Committee Member ▪ HT Appraisal Quality Assurance 	Co-opted 29.3.18 – 28.3.26 Appointed by Governing Body	<ul style="list-style-type: none"> ▪ Attendance ▪ Behaviour/Prejudice
Staff Governor – shared role Karen Elliott/ Moya Matthews	<i>Employee</i>	<ul style="list-style-type: none"> ▪ Curriculum and Standards Member ▪ Finance and Human Resources Member 	Shared Staff Governor 18.7.22 – 17.7.26 Appointed by staff 26.4.24 – 25.4.28 Appointed by staff	<ul style="list-style-type: none"> ▪ Governor Training ▪ LAC
Co-opted Governor Clare Dobb		<ul style="list-style-type: none"> ▪ Curriculum and Standards Member ▪ Finance and Human Resources Chair 	Co-opted 15.12.25 – 15.12.29 Appointed by Governing Body	<ul style="list-style-type: none"> ▪ Inclusion and vulnerable groups (SEND, PP, LAC, Social Care) ▪ Pupil Voice
Head Teacher Alison Castledine	<i>Employee</i>	<ul style="list-style-type: none"> ▪ Head Teacher ▪ Finance and Human Resources ▪ Curriculum and Standards Member 	Ex-Officio - Head Teacher 1.9.19 Appointed by NCC	Link with governors on the following: <ul style="list-style-type: none"> ▪ Safeguarding ▪ Health and Safety ▪ Appraisal ▪ Complaints ▪ Safer Recruitment ▪ Attendance ▪ Performance Management
Clerk Jennifer Kirkwood	<i>None</i>	<ul style="list-style-type: none"> ▪ Clerk to Governing Body 	Clerk	<ul style="list-style-type: none"> ▪ Clerking

Additional Committees, 2025 -26

Committee	Who?
Formal Discipline, Grievance, Complaints Hearings and Appeals Committee	All governors – selected dependant on the situation and whom it concerns ie staff member, parent
Formal Teacher Pay Reviews and Appeals	Gavin Peake, Clare Dobb
Head Teacher Appraisal	Gavin Peake, Colin Sawers
Head Teacher Quality Assurer	Chelsea Salmon