

Charging and Remissions Policy



Newlands Junior School
We are Proud

September 2025

1. General Principles

The School Governing Body, like the Education Committee, is committed to the general principle of free education. In determining the charging and remissions policies which are set out in this document the Governors have been mindful of the policy statement produced by the Nottinghamshire Education Committee and have also taken account of the Committee's Entitlement Curriculum.

The Governing Body recognises the valuable contribution that a wide range of activities, including visitors, events in school, school visits, residential experiences and clubs can make towards all aspects of pupils' education. The Governing Body would accordingly wish to promote and provide as far as possible such activities as part of a broad and balanced curriculum for the benefit of pupils of the school.

Such activities and events are an integral part of the curriculum at Newlands in order to develop the children's power to achieve goals, become successful, and rise up the social ladder resulting in the desire to aspire and achieve social mobility whatever their starting point.

As many of the events support the curriculum as well as personal development, the school budget and fundraising will be used to supplement costs in order to ensure all children have equal access and opportunities regardless of wealth.

2. Charges

Activities held outside school hours:

The school will endeavour to provide a range of such activities from time to time. These will sometimes include day and residential experiences, and are known generally as 'optional extras'. Charges may be made towards these activities EXCEPT where they are provided to fulfil any requirements specified in the syllabus of a prescribed public examination or are required in order to fulfil statutory duties relating to the National Curriculum or to religious education in which case they are not regarded as optional extras as such and charges cannot be made. (Board and lodging charges may still however be made for any residential activities subject to the remission arrangements described below).

Parents will be notified in advance of any 'optional extras' which the school proposes to organise and the estimated cost. Parental consent will be obtained if their children are to participate in any activities for which a charge may be made.

Any charge for a particular activity will be dependent upon the type of activity and its cost and the number of participants. This charge will not exceed the actual cost of providing the activity, divided equally by the number of pupils willing to participate. The cost of other pupils participating in the visit will not be included in the charge. The charge may however include an appropriate element for such things as:

- the pupil's travel costs
- the pupil's board and lodging costs
- materials, books, instruments and other equipment
- non-teaching staff costs
- entrance fees to museums, castles, theatres etc.
- insurance costs

Any remission arrangements for such activities will be at the discretion of the Governing Body, EXCEPT in the circumstances described below.

Materials and Ingredients: a charge will only be made for any materials and ingredients relating to activities taking place during school hours where parents have indicated in advance a wish to own the finished product eg in home economics or DT. Alternatively, parents may, in these circumstances, be asked to volunteer to provide the ingredients and materials prior to the activity taking place.

3. Remissions

Where the parents of a pupil are in receipt of Income Support, Family Credit, Job Seeker's Allowance or Disability Working Allowance, the Governing Body will contribute towards the cost of board and lodging for any residential activity the school organises for the pupil if the activity:

(i) takes place within school hours,

OR

(ii) forms part of the syllabus for a prescribed public examination or fulfils statutory duties relating to the National Curriculum or Religious Education, irrespective of whether the activity takes place within or outside school hours.

Any other remission arrangements for a particular activity or pupil will be entirely at the discretion of the School Governing Body. Any subsidy provided by the Governing Body will be met from the funds at its disposal.

4. Voluntary Contributions

Nothing in this policy statement precludes the School Governing Body from inviting parents to make voluntary contributions for the benefit of the school or in support of any school activity, whether during or outside school hours. Any contributions sought will be entirely voluntary and pupils will not be treated differently according to whether or not their parents make a contribution in response to any invitation.

5. Breakages and Damage to School Property

The School Governing Body reserves the right to seek reparation from parents where their children cause breakages or damage to school property.

6. Review

The School Governing Body reserves the right to review and amend this policy statement from time to time as appropriate.